



Education and Culture DG

## Lifelong Learning Programme

Project No 135459-LLP-1-2007-1-GR-KA2-KA2MP

“ USGA ”

You Speak Greek Already

### W O R K P L A N

No	Activity	Partners involved	Date
1.	1.1. Management of the project	BHC- Greece (GR) All partners	01.01.2008- end of the project
	1.2 Financial reports	All partners	01.01.2008 every three months
2.	2.1. Quality Control	All partners	01.01.2008- end of the project
	2.2. Reports of Quality Control	All partners	01.01.2008 every three months
3.	3.1. Management meeting in Athens	All partners	14-16.02.2008
	3.2. Meeting of the Quality Control Committee in Plovdiv	All partners	April 2008
	3.3. Management meeting in Murcia	All partners	September 2008
	3.4. Meeting of the Quality Control Committee in Iasi	All partners	February 2009
	3.5. Meeting of the Quality Control Committee in Riga	All partners	July 2009
	3.4. Management meeting in Athens	All partners	November 2009
4.	4.1. Specification of the products- educational material	BHC- Greece (P1) ECED- Bulgaria (P3) UAIC- Romania (P4) UM- Spain (P5) HCL- Latvia (P6) ACM- Italy (P7)	14.02.2008- end of March.2008

	4.2. Specification of the educational software	ELEA - Greece (P2)	14.02.2008- 14.04.2008
	4.3. Specification of the website	ELEA- Greece (P2)	14.02.2008- 14.04.2008
5.	5.1. Production of the educational material	BHC- Greece (P1) ECED- Bulgaria (P3) UAC- Romania (P4) UM- Spain (P5) HCL-Latvia (P6) ACM- Italy (P7)	15.04.2008- 31.01.2009  01.07.2009-30.09.2009
6.	6.1. Production of the educational software	ELEA- Greece (P2)	01.04.2008 -28.02.2009 01.09.2009-31.10.2009
7.	7.1. Translation in the partners' language	BHC- Greece (P1) ECED- Bulgaria (P3) UAC- Romania (P4) UM- Spain (P5) HCL-Latvia (P6) ACM- Italy (P7)	Continually
	7.2. Translation in English	ECED- Bulgaria (P3)	Continually
8.	8.1. Pilot training	BHC- Greece (P1) ECED- Bulgaria (P3) UAC- Romania (P4) UM- Spain (P5) HCL-Latvia (P6) ACM- Italy (P7)	01.03.2009- 30.06.2009
9.	9.1. Dissemination of the project and the products	All partners	Continually
10.	10.1. Final Conference	All partners	November 2009
11.	11.1. Exploitation	All partners	During the first and final project meeting